

Logistics Coordinator

Valencia, CA

Who We Are

Lavi Industries is the premier manufacturer of innovative queue management fixtures and software solutions for guiding people in, through, and out of commercial and government facilities. We are headquartered in Valencia, California with facilities in New York, and sales offices throughout the US. We pride ourselves in our pursuit of excellence through the dedication and integrity of our people since 1979. We offer the right candidate an opportunity to excel in an entrepreneurial environment, as well as an attractive compensation package.

Come be a part of our team!

Job Summary

We currently have an opening for a full time Logistics Coordinator in our Valencia office who would be responsible for identifying and selecting suitable carriers which best fit Lavi and each customer's shipment needs, from a list of qualified carriers.

Responsibilities

- Ability to solicit and negotiate shipping Contracts and Spot Rates.
- Domestic LTL and FTL trucking rates/quotes/shipments/invoice reconciliation.
- Domestic parcel service shipments/invoice reconciliation.
- International CL and LCL rates/quotes/shipments/invoice reconciliation.
- International parcel service shipments/invoice reconciliation.
- Working with US Customs and Duties.
- Monitor Billing and Shipping Costs
- Evaluating overall financial performance and pricing costs.
- Keep an eye on the budget as you approve invoices and check freight vendor pricing.
- Monitor reports, analyze quotes, and submit approved invoices to the Finance Dept.

Qualifications

- Bachelor's preferred but not required
- 5 years' experience in International and Domestic Freight
- Proficient in Microsoft Office

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Careers



Products for People and the Places They Go®

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Job Type: Full-time

Lavi Industries is an Equal Employment Opportunity Employer. All offers of employment are contingent upon successful completion of a post-offer drug screen and background check.

Equal Opportunity Employer. To apply, send cover letter and resume to Jobs3@lavi.com

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