

Lavi Industries is a premier manufacturer of innovative public guidance systems. The company is headquartered in Valencia, California with additional facilities in Brewster, NY. Our continued growth and success has been achieved through the determination and talents of our dedicated employees.

Jr. Buyer/Planner

Valencia, CA

The Jr. Buyer/Planner will utilize material resource planning (MRP) to purchase materials, goods and services at the optimal price and delivery cycle. Responsibilities include developing prospects for supplying goods, materials and services to the company and negotiating the best price, rates and schedules with our current suppliers. The Jr. Buyer/Planner will place orders to support the production schedule and serve customers' needs, which will involve assessing our suppliers' delivery schedules, working with Quality Assurance to obtain a viable first article, informing any and all departments affected by supplier delays or procedural impacts, calling upon their problem-solving skills to come up with alternate yet timely scenarios.

Qualifications and Requirements

- Bachelors degree in relevant field.
- Experience in using MRP process, with a focus in JIT procedures.
- Experience in using Syteline/Infor ERP preferred.
- Inventory Control experience using cycle count procedures helpful.
- Computer literate with ability to operate Microsoft office applications and general office equipment.
- Ability to work independently and also as a team member.
- Strong verbal and written communication skills.
- Strong negotiation skills.
- International Purchasing experience preferred.

We offer the right candidate an opportunity to develop his/her full potential in an entrepreneurial environment, as well as an attractive compensation package.

Verifiable references and drug screen/background check are required.

Equal Opportunity Employer

Send Cover Letter and Resume to Jobs3@lavi.com